

Information to Parents

Celebrations! is excited about your upcoming party! The following information is to help the party run smoothly, whether you are renting a party or have hired Celebrations! to host your party for you. Here are a few simple guidelines and recommendations to help you have the best party ever!

Party Hosts: Hosted parties are available for guests 5 years old or older. You may book a hosted party on Friday evening or anytime on Saturdays. We do not host parties during the week or on Sundays. Our party hosts will arrive at your location approximately 30 – 45 min. prior to party time! We ask that your table(s) be cleared and ready to decorate upon arrival. We kindly ask that no alcoholic beverages be offered to our party hosts. Our hosts are responsible for set-up, running a smooth party and clean-up. We would like someone in your family to bring the cake to the birthday child for the candle-blowing ceremony, however, we are more than happy to help cut and serve birthday cake. Our hosts are booked for a 1 1/2 party (may be extended to 2 hrs. depending on the number of guests) with approx. 1/2 hr. for set-up and 1/2 hr. for clean-up. The last ½ hr. of your 2 hr. party can be for opening gifts. During this time, our party hosts will clean-up & get ready to go.

Tables & Chairs: Please take into account how large your home/backyard is, bad weather conditions (if it's held outside), seating for all guests, etc. It is preferable for all the guests to be able to sit around one large table to eat cake, play a game & possibly do a craft. You might take this into account when deciding how many guests to invite. A kitchen or dining room table will work for most parties; however, if you do not have a table big enough to accommodate all your guests, you may need to rent additional tables & chairs from another source. If hosted, your party may come with a "throne". A flat-backed chair with no arms is needed for this to fit properly.

Suggested time allotted for party: Most of our parties are designed to take 1 1/2 hours with 1/2 hour for present opening. Total 2 hrs. If you are hosting your own party, feel free to take as much time as you wish & spread out the activities as you see fit. You may want additional time if you have planned a luncheon, dinner, have over 10 guests, or if you have ordered one of the parties with the Make-an-Animal package or the Spa Girlz party.

Food & Beverages: If your party has dress-up items, we ask that these items be set aside while eating. Celebrations! does not bring any food or drink to any party other than a hosted tea party. It is up to you provide the cake and any food or drink you wish to serve. Don't forget the candles!

Party size: Our party packages are for 8 guests **including the birthday child**, however, you may add as many additional guests as you wish. **Some parties do have a 12 guest limit.** **We will need a final head count 3 days prior to delivery day.** If you are unsure of the number of guests, you can estimate high and you will only be charged for the number of guests that attend. There is a \$2 re-stocking fee (per guest) if you wish to return the un-used items to Celebrations.

Items to have on hand: Camera with film and/or video camera to preserve those precious memories. CD player (portable is nice for outside) if your party comes with music. Permanent markers & masking tape to write names of guests on everything they take home. Safety pins for helping costumes fit the little ones.

Delivery & Return: (self-hosted only) A delivery day will be set approximately 1-2 days before your party. Please allow a few minutes to go over the games & set-up. We will pick up the rental items the day after your party or, if it is a weekend, the following Monday after your party. If you would like Celebrations! to set-up your party table, an additional \$25 will be charged. Make sure you have extra help with your party, a spouse, friend or older sibling can be very helpful.

No Smoking: To keep our rental items in good condition, we kindly ask that you inform your adult guests of our policy. Thank you!